



Dane County Department of Human Services Division of Adult Community Services

Director – Lynn Green
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KATHLEEN FALK
DANE COUNTY EXECUTIVE

To: Dane County High School Transition Teams/Teachers
From: Dane County Adult Community Services Intake Unit
Date: September 10, 2008
Re: Dane County Transition Timeline and Policies

Enclosed, please find two documents that summarize the timeline and various policies that guide the transition of eligible adults with developmental disabilities into our long-term support system.

We recently added a policy that describes the philosophy and practices that guide Dane County's supported employment services, particularly how the County determines the appropriate funding level for individual students exiting high school. Due to the expectation that we maximize efficiencies in serving our growing numbers of transition-age grads (who bypass our regular waiting list for services), we felt it important to clarify our approach. (See Policy E: "Funding Supported Employment Services").

This new policy states that Dane County will now use school assessment data and other information to aide in estimating the level of support (low, medium, or high) needed to maintain community employment. As much as possible, we will encourage schools to develop training sites and jobs that fit the level of support identified by Dane County staff for each student. Dane County may be unable to fund support for jobs that exceed this level of support.

The policy also states that starting in 2010, 1 to 1 job support will not be an option unless exceptional needs are demonstrated in a supported employment assessment and funding is available. While we intend to continue our practice of supporting the employment of all grads who have community jobs, based on the availability of funds, those who receive 1 to 1 support on the job will need to demonstrate the necessity of this support model.

If you have any questions about any of these policies, please feel free to contact the Dane County Adult Community Services Intake Unit at 242-6440.